

## WHAT WE NEED FROM YOU

### Please ensure you read the following information as it is very important!

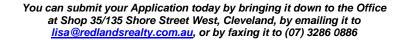
- Before applying, Property MUST be Inspected by Applicant or someone on their behalf
- Your Application will not be accepted by our Office if it is incomplete, or there is not enough identification provided. We will contact you if necessary, if any other information is required
- Your application will take 2 4 days to process

100 points of Personal Identification Checklist				
If you do not meet the 100 point criteria, your application CANNOT and WILL NOT be submitted/processed until you do.				
Identification Worth 10 Points				
Medicare Card		Credit/Debit Cards		
Birth Certificate		• Motor Vehicle Registration Papers		
Marriage Certificate		Australian Citizenship Certificate		
Identification Worth 30 Points				
<ul> <li>Current Utility Account Statement – eg mobile/house phone, gas, electricity)</li> </ul>		• Rates Notice – most recent		
Identification Worth 40 Points				
Drivers License		• 18+ Card or other Photo I.D		
Valid Passport		Tenant Ledger		

# **Mandatory Requirements**

If you fail to provide this information, your application CANNOT and WILL NOT be submitted/processed until you do. Mandatory Requirements are NOT COUNTED TOWARDS PERSONAL IDENTIFICATION POINT CRITERIA.

- Your Most Recent Personal Bank Statement (Individual or Joint Accounts are fine)
- 2 Most Recent Pay Slips (If you're Employed)
- Company Bank Statement, Group Certificate or Signed Accountants Letter (<u>If you're Self-Employed</u>)
- Centrelink Statement (If you're claiming, please include)





## **Privacy Disclosure Statement**

Redlands Realty respects your right to privacy. We are bound by the National Privacy Principles contained in the Privacy Act 1988. Those principles regulate how we collect, store use and disclose personal information about you and other individuals.

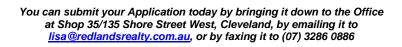
Redlands Realty may disclose information about you to (this is including and not limited to) the owner/s of the property you have applied for, sales people, valuers, tradespeople, other agents, database operators, other Property Managers, insurance companies and Body Corporate Managers. You have the right to access your personal information that we hold about you.

#### **Security Information**

We will take all reasonable steps to ensure that the personal information we hold about you is not subject to loss, misuse or unauthorised access or alteration. We will also take reasonable steps to destroy or permanently delete personal information if it is no longer required.

#### Contact

If you have any requests, queries or comments which you would like to make, ple	ase do not hesitate to contact us on 07-3286 0888.
Privacy Consent  I/We the applicant/s currently residing at	and other persons listed in the privacy statement. I/We also
I/We authorise Redlands Realty Pty Ltd to disclose the personal information collection	cted to the owner of the property.
Name of Applicant 1:Signature – Applicant 1:	Date:// Date://
Name of Applicant 2:Signature – Applicant 2:	Date:// Date://
Redlands Realty Declaration	
I, the Applicant, declare that the above information is true and correct and that Personal Contents Insurance is not covered under any Agent/Lessor Insurance Fown personal belongings. I understand that you as the Agent/Lessor have collect a suitable tenant for the property — in particular to check my identification, creditworthiness. For such purposes, I authorise you to contact the persons grearches (including Tenancy Database Searches) as your consider reasonably by me may be disclosed to, and further information from, referees names in this accept that if this application is denied, the agent is NOT legally obligated to proposely that if the persons of the tenancy agreed that is not others which may include (but is not limited to) Insurance Compar Salespeople and Tenancy Default Databases.	Policies and understand that it is my responsibility to insure my sted this information to the purpose of determining whether I am my ability to care for the property, my character and my given in this application, and to undertake such enquiries and necessary, in doing so, I understand that information provided application and other relevant third parties. I acknowledge and rovide reasons as to why. I also consent and understand that eement, there may be cause of the Agent/Lessor to pass my
I wish to undertake a tenancy period of of, 20 at a rental price of \$ to pay a rental bond of 4 times the weekly rer take possession of the premises. If for any recequivalent of 1 Weeks rent will be withhel Owner/Agent.	per week. I understand that I am nt and 2 weeks rent upfront before I ason I withdraw the Application, the
Signature – Applicant 1:	Date:/
Signature – Applicant 2:	Date://





<b>Property Addres</b>	ss			
Commencement Date				
Term	of	Lease	required	
Rental Price per	r week			
APPLICANT 1				
APPLICANTS PERSO	ONAL DETAILS			
Given Name/s:		Surname:		
Current Address:				
			ail:	
			ber:	
Date of Birth://_			? No Yes – Inside Outside	
Do you have children?	No Yes - Nam	e/s & Age/s		
•		-		
, ,	•	•	her reptiles, marine life and birds)	
	(			
<b>CURRENT EMPLOYM</b>	MENT STATUS			
If You're Employed		E 11.11 /D 1.11 /O	1/0	
			sual/Contract/Other	
• •		• •	ntact Number:	
Address of Employer: _				
Net Weekly Income: \$_		Length of Emp	oloyment:	
If You're Self Employee	d			
		ARN:	How long?	
			Net Weekly Income: \$	
			Contact Number:	
		7.00001110111010		
If You're Studying				
Student ID Number:		University/TAF	FE/School/Other	
DI (0)			dents Visa Expiry Date://	

If You Claim Centrelink Benefits - Please provide Statement as evidence



You can submit your Application today by bringing it down to the Office at Shop 35/135 Shore Street West, Cleveland, by emailing it to <a href="lisa@redlandsrealty.com.au">lisa@redlandsrealty.com.au</a>, or by faxing it to (07) 3286 0886

Your Pension/s:			
Net Weekly Income: \$			
CURRENT & PREVIOUS TENANCY DETAILS			
Your Current Property Address:			
Time Period at Premises: Years Months Rental Paid per w	veek: \$	.00	
Property Manager & Agency: Phone:		Fax:	
Reason for leaving your current rental property			
Your Previous Property Address:			
Time Period at Premises: Years Months Rental Paid per w			
Property Manager & Agency: Phone: Fax			
Reason for leaving your previous rental property			
OTHER INFORMATION REQUIRED			
Have you ever been known by another name?	□ YES	□NO	
What was your former name?			
Have your over hear avieted by an Arent/Lagrany			
Have you ever been evicted by an Agent/Lessor?	☐ YES	□ NO	
If yes, why?			
Are you in debt to another Agent/Lessor?	□ YES	□NO	
If yes, how much and why?			
	T \/F6		
Are there any existing reasons that will affect your rental payments?	☐ YES	□ NO	
If yes, what and why?			





Property A	ddress -				
Property Address Commencement Date					
Term	of	Lease	required		
Rental Pric	e per week -		_		
APPLICANT	<u>2</u>				
APPLICANTS I	PERSONAL DET	AILS			
Given Name/s: _		Surname:			
			nail:		
			mber:		
Date of Birth:	_//	Do you smok	ke? No Yes – Inside Outside		
Do you have chil	dren? No Yes-	- Name/s & Age/s			
	(T	his includes all snakes and c	other reptiles, marine life and birds)		
	·		,		
CURRENT EMI	PLOYMENT STAT	TUS			
If You're Employ	ved				
<del>-</del>		Full time/Part time/C	Casual/Contract/Other		
			Employers Contact Number:		
Net Weekly Incom	•		nployment:		
	<u> </u>				
If You're Self En	nployed				
Business Name:		ABN:	How long?		
			Net Weekly Income: \$		
			Contact Number:		
If You're Studyi	ng				
Student ID Numb	oer:	University/TA	AFE/School/Other		
Place of Study:			udents Visa Expiry Date: / /		



If You Claim Centrelink Benefits – Please provide Statement as Your Pension/s:			
Net Weekly Income: \$			
CURRENT & PREVIOUS TENANCY DETAILS			
Your Current Property Address:			
Time Period at Premises: Years Months Rental Paid per	week: \$	.00	
Property Manager & Agency: Phone:		Fax:	
Reason for leaving your current rental property			
Your Previous Property Address:			
Time Period at Premises: Years Months Rental Paid per			
Property Manager & Agency: Phone:		Fax:	
Reason for leaving your previous rental property			
OTHER INFORMATION REQUIRED			
Have you ever been known by another name?	□ YES	□NO	
What was your former name?			
Have you ever been evicted by an Agent/Lessor?	□ YES	□ NO	
		<b>110</b>	
If yes, why?			
Are you in debt to another Agent/Lessor?	☐ YES	□ NO	
If yes, how much and why?			
Are there any existing reasons that will affect your rental payments?	☐ YES	□ NO	
If yes, what and why?			